



Intelligent Transportation  
Society of Connecticut



Intelligent Transportation  
Society of America

## Officers

**Joseph C. Balskus, P.E., PTOE, President** (203) 712-1100

**Karen L. Olson, Vice President** (860) 522-2217, x15

**Sharat Kalluri, P.E., PTOE, Treasurer** (203) 865-2191

**Kristen E. Solloway, P.E., Secretary** (860) 646-2469, x5344

**J. A. Koolis Jr., Immediate Past President** (860) 659-0444

**Najib O. Habesch, Past President** (860) 296-0700

## **Board of Director's Meeting Minutes**

April 22, 2008  
Tighe & Bond  
Middletown, CT

### **Directors Attending:**

Joseph Balskus, President  
Karen Olson, Vice President  
Kristen Solloway, Secretary  
Sharat Kalluri, Treasurer  
Jay Koolis, Immediate Past President  
Ewa Zofka, Director  
John Bertoli, Director (telephone)  
Robert Ramirez, Ex Officio (telephone)  
Arthur Handman, Director (telephone)  
Koreen Bjorklund, Director (telephone)  
Matt Edelman, Director (telephone)  
Carl-Henry Piel, Director (telephone)

### **Director Absent:**

Michael LaLone, Director  
Gene Hunt, Director  
Nick Lownes, Director  
Kevin Burnham, Director  
Najib Habesch, Past President

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- 1. Opening:** Joe Balskus opened the meeting at 4:40 p.m.
  - 2. Approval of Minutes for September Board Meeting:** Karen made a motion to approve. Koreen 2<sup>nd</sup> the motion. Unanimous in favor.
  - 3. Approval of Treasurer's Report:** Kristen made motion to approve report. Karen 2<sup>nd</sup> the motion. Unanimous in favor.
  - 4. Nominating Committee:**  
No report. Request Najib to prepare a report for the next meeting.
  - 5. Program Committee:**  
Details for the next event are all set. Need to promote meeting as much as possible.  
Speakers include:
    - Floyd Lapp, Executive Director, SWRPA
    - Wilbur Smith, Tony Guerrero
    - EZ Pass Executive Director.

- ConnDOT (maybe) waiting for approval.

Bob Ramirez suggested reaching out to FHWA HQ to have someone speak.  
Mailing to go out tomorrow – regular mail, email and included with newsletter.

## **6. ITS – World Congress Report**

Joint booth w/ITS MA & RI still in play, RI may still be willing to share booth, but MA is probably out due financial requirements.

The caterer cost was reviewed and it is noted that the cost of balcony not included in caterer price.  
The total cost will be \$25, 000.

We're hoping to be tax exempt as non-profit and can possibly save 8.375% NY state sales tax. It was noted that as long as ITS America is tax-exempt in NY, ITS T can be. ITS America cannot find the form.

It was suggested to contact NJ to see if they would be interested in co-sponsoring reception with us.

The ITS CT reception is currently listed on the registration form for \$100/person  
The following needs to be addressed:

- Cancellation date for Balcony & Caterer.
- Question Caterer “what if?”
- We need entertainment/graphics.
- Question ConnDOT's commitment.

## **7. Awards Committee:**

Matt is still a few weeks away from getting the charge to look for nominations

## **8. Communications Committee (Website):**

Ewa to send the meeting announcement to Mike for posting on the website.

## **9. Communications Committee (Newsletter):**

Carl-Henry is going to wrap the newsletter draft by end of week and mail out next newsletter over summer to promote Annual Meeting.

## **10. Membership Committee:**

There are 24 paid members to date. Jay is working on updating membership list. Jay to send members who have not renewed to Joe Balskus.

## **11. Bylaws Committee:**

- Before annual meeting incorporate changes.
- Kevin to work on change and update Board within the next couple months.
- Do we have a contact to see what the latest version ITS American has?

## **12. Student Grant Committee:** Waiting on student to finish survey.

## **13. State Chapter's Report:** See Jay's e-mail.

## **14. Training:**

Bob discussed with ConnDOT training and they did not have anything they were interested in right now.

ConnDOT seemed interested in a summit type event on state wide incident management. Felt it could be a great annual meeting topic in 2009.

It was discussed to possibly send out something in our summer newsletter to solicit ideas for training.

**15. Open Discussion:**

**16. Next Meeting:** The next board meeting will be at **4:00** before the tech session on May 22, 2008

**17. Adjournment:** The meeting adjourned at 5:45 p.m. Kevin motioned to adjourn. Karen 2<sup>nd</sup>.

*Minutes prepared by Kristen Solloway*