



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

Joseph C. Balskus, P.E., PTOE, President (203) 712-1100

Karen L. Olson, Vice President (860) 522-2217, x15

Sharat Kalluri, P.E., PTOE, Treasurer (203) 865-2191

Kristen E. Solloway, P.E., Secretary (860) 646-2469, x5344

J. A. Koolis Jr., Immediate Past President (860) 659-0444

Najib O. Habesch, Past President (860) 296-0700

Board of Director's Meeting Minutes

February 25, 2008

Tighe & Bond

Middletown, CT

Directors Attending:

Joseph Balskus, President
Karen Olson, Vice President
Kristen Solloway, Secretary
Sharat Kalluri, Treasurer
Ewa Zofka, Director
Jay Koolis, Immediate (telephone)
John Bertoli, Director (telephone)
Koreen Bjorklund, Director (telephone)
Matt Edelman, Director (telephone)
Carl-Henry Piel, Director (telephone)
Kevin Burnham, Director (telephone)
Arthur Handman, Director (telephone)
Nick Lownes, Director (telephone)

Director Absent:

Najib Habesch, Past President
Michael LaLone, Director
Gene Hunt, Director
Robert Ramirez, Ex Officio

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- 1. Opening:** President Joe Balskus opened the meeting at 4:30 p.m.
 - 2. Approval of Minutes for September Board Meeting:** Koreen Bjorklund made a motion to approve the January meeting minutes and Kristen Solloway seconded the motion.
Approval of Treasurer's Report: Sharat Kalluri presented latest membership totals. He has also contacted the IRS about filing a tax return and has received no response. Jay Koolis suggested Sharat to contact Dottie Drinkwater since she runs NYITS. Art Handman made a motion to approve the February Treasurer's report and Karen Olson seconded the motion.
 - 3. Nominating Committee:** No report.
 - 4. Membership Committee:** Jay Bertoli reported that we've had 15 membership renewals. This is half of what we had last year. Jay Bertoli requested Mike LaLone to update the website with the new form. Jay Bertoli to report next month on additional renewals.
 - 5. Program Committee:** Ewa Zofka presented report on ITE/ITS-CT Joint Meeting. There were 50 attendees and we made a profit of \$270 ±. . The venue was well received and the meeting had an

overall positive response. Our next meeting is possibly in May. The thought was to have a joint discussion/roundtable on toll roads in CT. Possible roundtable speakers include consultant/legislator/DOT/SWRPA with Acting DOT Commissioner Emil Frankel as our key note speaker.

6. **Communications Committee (Newsletter):** Carl-Henry is still waiting on information from Jay Koolis (Annual Meeting write up), Sue Prozi (article on award) and Joe Balskus (ITE/ITS-CT Joint Meeting)
7. **Communications Committee (Website):** As always if you want anything added to the website please let Mike know.
8. **Awards Committee:** Matt Edelman reported there were not nominations to date.
9. **Bylaws Committee:** Kevin Burnham only has the version with edits from January 2003. There are a couple of changes that Kevin does not remember discussing. The last changes Kevin recalls dealt with quorum. Any changes will have to be voted on in September at our next annual meeting. Joe Balskus to look through old minutes for approval of the changes from 2003.
10. **Student Grant Committee:** The Student Grant presentation will take place at our March meeting.
11. **State Chapter's Report:** Jay Koolis emailed the following:
 - At the last meeting just went through and discussed what each chapter was doing and talked more about the World Congress.
 - It was noted that there will be a National Rural ITS Conference in Anchorage, Alaska from 9/3 to 9/5
 - ITSA will be contacting each chapter to confirm officers and directors.
12. **Training:** We will discuss training opportunities at our next meeting.
13. **ITS – World Congress Report:** Jay Koolis presented what he sent to World Congress to include in their brochure. Joe Balskus questioned if there was still time to make comments. Joe indicated that the majority of the response he received from his email summarizing the different option was in favor of the reception. Jay is still waiting for an additional caterer to respond with a quote. The next World Congress meeting is for the Pavillions and Jim Mona is attending.

Koreen questions if we were still interested in sharing a booth with ITS-MA and ITS-RI. Art Handman thought it was \$12K and Koreen thought it was \$4K. Jay thought that the \$12K included all booth materials (Booth, lighting, linens, tables etc.). The majority of these materials is available through the Board and would not have to be purchased. Another issue with the booth is how we would man the booth. Koreen will provide a proposal on the actual cost of the booth at the next meeting.

Kevin Burnham questioned the benefit of the reception.

It was decided that if the risk was too great we will pull out of the reception. We are not committed yet. This first mailing for the World Congress is a save the date and planned events. The actual mailer will not go out for some time.
14. **Open Discussion:** Claudio Vecchiarino has resigned from the Board of Directors. It was suggested that we find someone to join a committee and then if it goes well ask them to join the Board.
15. **Next Meeting:** The next Board meeting will be held at 4:30 p.m. on **March 26, 2008** at Tighe & Bond's Middletown office.
16. **Adjournment:** The meeting adjourned at 5:45 p.m.

Minutes prepared by Kristen Solloway