



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

Joseph C. Balskus, P.E., PTOE, President (203) 712-1100

Karen L. Olson, Vice President (860) 522-2217, x15

Sharat Kalluri, P.E., PTOE, Treasurer (203) 865-2191

Kristen E. Solloway, P.E., Secretary (860) 646-2469, x5344

J. A. Koolis Jr., Immediate Past President (860) 659-0444

Najib O. Habesch, Past President (860) 296-0700

Board of Director's Meeting Minutes

January 22, 2008

Tighe & Bond

Middletown, CT

Directors Attending:

Joseph Balskus, President
Kristen Solloway, Secretary
Jay Koolis, Immediate Past President
Robert Ramirez, Ex Officio (telephone)
John Bertoli, Director
Koreen Bjorklund, Director
Sharat Kalluri, Treasurer (telephone)
Matt Edelman, Director (telephone)
Carl-Henry Piel, Director (telephone)
Michael LaLone, Director (telephone)
Ewa Zofka, Director (telephone)
Gene Hunt, Director (telephone)

Director Absent:

Nick Lownes, Director
Claudio Vecchiarino, Director
Najib Habesch, Past President
Kevin Burnham, Director
Karen Olson, Vice President
Arthur Handman, Director

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- 1. Opening:** President Joe Balskus opened the meeting at 4:30 p.m.
 - 2. Approval of Minutes for September Board Meeting:** Koreen Bjorklund made a motion to approve the December meeting minutes and Matt Edelman seconded the motion.

Approval of Treasurer's Report: Sharat Kalluri received a notice from the IRS indicating ITS CT needs to file a return. Sharat is going to call the IRS to verify the need to report. It was suggested that he also check with the State Chapter's committee to see if other states file. Kristen Solloway made a motion to approve the December Treasurer's report and Koreen Bjorkland seconded the motion.

- 3. Nominating Committee:** No report.
- 4. Membership Committee:** Jay Bertoli presented membership materials for member/non-members for review and requested to let him know if there are any updates. Membership notices were sent out and Sharat has begun to receive some renewals.

5. **Program Committee:** Gene Hunt presented the annual meeting report: There were only 10 vendors at the meeting. The vendor feedback received that due the economy this event was not cost effective due to attendance. Companies really needed to prioritize events. Another reason for not attending this event given was the lack of attendance by ConnDOT employees. It was noted that ConnDOT allowed only 1-2 hour block for employees to attend which did not leave a lot of time to be at the event. The event did lose money and the VII exhibit did live up to the expectation presented in the promotional material.
6. **Communications Committee (Newsletter):** Carl-Henry Piel indicated he was waiting for additional material for the newsletter. Carl-Henry to email a list of what is missing.
7. **Communications Committee (Website):** As always if you want anything added to the website please let Mike know.
8. **Awards Committee:** No report. Matt Edelman did submit an article for the newsletter.
9. **Bylaws Committee:** No report. Kevin Burnham to follow-up on the status of the latest approved bylaws.
10. **Student Grant Committee:** It is expected that the 1st Student Grant project will be presented at our next meeting. Dr. Fang from UHART will be attending as well. (It has since been noted that this will take place out our March meeting)
11. **State Chapter's Report:** Jay Koolis presented additional options for our participation at the World Congress in 2008 for our review. These items were discussed during the latest State Chapter's meeting. 1. There will space in the "Pavilions" area for state chapters that will cost \$7,500 or 2. Display literature about our state chapter in a rack for \$1,500. Jay also reported that ITS America is going through a SWAT analysis and strategic planning.
12. **Training:** Bob Ramirez sent out an email this afternoon with a list of sources for training. These are possible options for keeping up with CEU's or licenses. It was suggested that they be placed on our website. Joe Balskus commented that we haven't had a training session in a while and should consider a technical session for the spring meeting. Bob is going to meet with Jim Mona or Jack Carey to gain interest and determine what topic they may be interested in. Some possible suggestions were ISMA training, work zone mobility and variable message signs.
13. **ITS – World Congress Report:** Jay Koolis reviewed several options for our participation at World Congress. The three options are as follows:
 1. Share a booth with ITS RI and ITS MA – Cost \$4,000
 2. Reception w/ConnDOT – Jay presented a budget.
 3. Booth with State Chapters - \$7,500

It is anticipated that there will be 10,000 attendees at this event. There was a discussion of obtaining sponsor for the reception, but ConnDOT will have to approve the use of sponsors.

Joe to send out a questionnaire to the Board this week to determine what everyone favors.

14. Open Discussion: no open discussion

15. Next Meeting: The next Board meeting will be held at 4:30 p.m. on **February 25, 2008** at Tighe & Bond's Middletown office.

16. Adjournment: The meeting adjourned at 5:55 p.m.

Minutes prepared by Kristen Solloway