

Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

J. A. Koolis Jr., *President* (860) 659-0444
Joseph C. Balskus, P.E., PTOE, *Vice President* (203) 712-1100
Stephen W. Warren, *Treasurer* (860) 522-8101, x223
Karen L. Olson, *Secretary* (860) 522-2217, x15
Najib O. Habesch, *Immediate Past President* (860) 296-0700
Kevin J. Burnham, P.E., *Past President* (860) 522-4888, x6536

Board of Director's Meeting Minutes

August 14, 2007
Parsons Brinkerhoff
Glastonbury, CT

Directors Attending:

Jay Koolis, President
Karen Olson, Secretary
John Bertoli, Director
Arthur Handman, Director (telephone)
Gene Hunt, Director
Sharat Kalluri, Director (telephone)
Michael LaLone, Director
Carl-Henry Piel, Director (telephone)
Kristen Solloway, Director

Directors Absent:

Joseph Balskus, Vice President
Steve Warren, Treasurer
Najib Habesch, Immediate Past President
Kevin Burnham, Past President
Matt Edelman, Director
John Ivan, Director
Claudio Vecchiarino, Director
Robert Ramirez, Ex Officio

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- 1. Opening:** President Jay Koolis opened the meeting at 4:40 p.m.
 - 2. Approval of Minutes for July 17 Board Meeting:** Carl-Henry Piel made a motion to accept the minutes of the July 17, 2007 meeting as written. Art Handman seconded the motion and it was approved unanimously.
 - 3. Approval of Treasurer's Report:** In the absence of the Treasurer, Mr. Koolis presented the treasurer's report. Current saving account balance is \$30,839.58. Current checking account balance is \$1,761.77. Gene Hunt made a motion to accept the treasurer's report as presented; Karen Olson seconded the motion, and it was approved unanimously.
 - 4. Nominating Committee:** Mr. Koolis handed out a written report (*attached and made a part of these minutes*) that summarized the nominations for officers and board members that will be voted upon at the annual meeting. Ms. Olson made a motion that the nominations as proposed by the Nominating Committee be accepted. Mr. Hunt seconded the motion and it was approved unanimously.
 - 5. Membership Committee:** Sharat Kalluri reported that he will be setting up a membership booth at the Annual Meeting. He asked for assistance in finding or developing marketing materials for the booth. Kristen Solloway stated that she is updating the membership list based on returns from the most recent newsletter.

- 6. Program Committee:** Mr. Hunt presented recommendations from the Program Committee and responded to questions regarding the upcoming Annual Meeting. Space outside will be provided to any vendor who would like to use it at no additional cost; there will be no scheduled break, but light refreshments will be available throughout the day; Ms. Solloway and Mr. Piel will attempt to get logos from our co-sponsors; the Program Committee needs to meet again soon (Thursday, August 30, 12 noon at Urban Engineers in Hartford.)

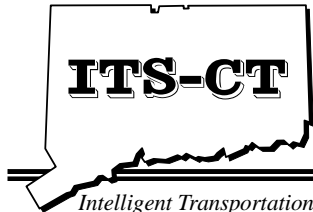
Mr. Hunt made a motion that he be authorized to purchase 40 safety vests with the ITS-CT logo. Mr. Handman seconded the motion and it was approved unanimously.
- 7. Communications Committee (Newsletter):** Mr. Piel asked someone to take photographs at the Annual Meeting for use in a future newsletter. Ms. Solloway and Mike Lalone volunteered to do that.
- 8. Communications Committee (Website):** Mr. Lalone requested an electronic copy of the recent newsletter so that he can post it to the website. Ms. Olson said that she would send him one. Mr. Lalone reported that MIT had sent him a request to post on our website information about a course it was offering. He asked for guidance if that happens in the future (MIT is not an ITS-CT member and this announcement was not posted.) After a short discussion, it was decided that these questions will have to be decided on a case-by-case basis.
- 9. Awards Committee:** No report, but we understand that Matt Edelman has several nominations for this year's awards.
- 10. Bylaws Committee:** No report.
- 11. Student Grant Committee:** No report.
- 12. State Chapter's Report:** Mr. Handman reported that there would be a conference call the next day. He will send our newsletter to ITS-America for their distribution.
- 13. Training:** No report.
- 14. ITS – World Congress Report:** Mr. Koolis reported that the proposal to hold a reception on the balcony in Grand Central Station is still under discussion and the event may be moved to the Oyster Bar instead.
- 15. Open Discussion:** No discussion.
- 16. Next Meeting:** The next board meeting will be held at **8:30 a.m., September 27, 2007** prior to the Annual Meeting at Rentschler Field in East Hartford.
- 17. Adjournment:** The meeting adjourned at 5:50 p.m.

Subsequent to the meeting, two email votes were taken as follows:

1. Approval of a recommendation from the Treasurer that insurance for the Annual Meeting and Expo at Rentschler Field in East Hartford be purchased from K & K Insurance through Pierson & Smith, Inc. for \$ 383.00 (A second quote was received from United States Liability Insurance Group through RC Knox for \$495.95) There would not be an additional fee for vendor setup from 4:00pm to 9:00pm on the day before the event. They provided the low quote with better coverage and they have provided this type of insurance for Rentschler Field in the past. The quote specifically prohibits any alcohol being provided or available at the event. The vote was 11 yes votes (Koolis, Olson, Balskus, Handman, Kalluri, Warren, Solloway, Burnham, Ivan, Bertoli, Hunt) and 1 abstention (Lalone.)

2. Approval of the nominations for annual awards as made by the Awards Committee: ITS LEADERSHIP AWARD, Topic: Traffic Systems Integration Program, Recipient organization: City of New Haven Transportation, Traffic and Parking Department; ITS OUTSTANDING PROJECT OF THE YEAR AWARD. Topic: H2 Fuel Cell Bus, Recipient organization: Connecticut Transit; ITS OUTSTANDING ACHIEVEMENT AWARD, Topic: CSPERN (Connecticut State Police Emergency Radio Network), Recipient organization: Connecticut State Police; and DISTINGUISHED SERVICE TO THE CHAPTER AWARD, Recipient: Steve Warren, Connecticut Transit. The vote was 14 yes votes (Olson, Edelman, Handman, Balskus, Kalluri, Warren, Solloway, Koolis, Bertoli, Lalone, Hunt, Ivan, Piel, and Habesch.)

Minutes prepared by Karen Olson



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MEMORANDUM

August 14, 2007

TO: ITS Connecticut Chapter Members

FROM: Jay Koolis, President – ITS Connecticut Chapter

RE: Year 2008 Slate of Candidates for Offices/Board of Directors

The 2008 Nominating Committee, chaired by Najib Habesch, has nominated the following members for the Year 2008 ITS Connecticut Chapter Board:

Officers for Election

- President – Joseph C. Balskus, Tighe & Bond
- Vice President – Karen L. Olson, CRCOG
- Treasurer – Sharat Kalluri, Wilbur Smith Associates
- Secretary – Kristen E. Solloway, Fuss & O'Neill

Officers Not Up for Re-Election

- J. A. Koolis Jr. – Immediate Past President
- Najib O. Habesch – Past President

Directors Not Up for Election – (Completing 1st Year of a 2-Year Term)

- Matt Edelman - TRANSCOM
- Robert Ramirez - Federal Highway Administration, *ex officio member*
- Michael W. LaLone - ConnDOT
- Eugene Hunt - Traffic Systems, Inc of New England
- John N. Ivan - University of Connecticut
- Matthew Edelman - TRANSCOM

Directors - Up for Re-Election (Completing 2nd Year of 2-Year Term)

- Kevin J. Burnham, P.E. - City of Hartford
- Arthur L. Handman - KMJ Consulting, Inc.
- Carl-Henry Piel - IBI Group
- John Bertoli - Urban Engineers, Inc.
- Claudio Vecchiarino - Signal Service Inc.



Directors - Up for Election (Initiating 2-Year Term)

- Koreen Bjorkland – Daktronics, Inc.

All Chapter members are encouraged to attend the business meeting and elections to be held at 9:00 A.M. on Thursday, September 27, 2007 in conjunction with the Annual Meeting.