



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

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Kevin J. Burnham, P.E., *Past President* (860) 522-4888, x6536

Board of Director's Meeting Minutes

March 13, 2007
Parsons Brinkerhoff
Glastonbury, CT

Directors Attending:

Jay Koolis, President
Joseph Balskus, Vice President (telephone)
Najib Habesch, Immediate Past President
(telephone)
Kevin Burnham, Past President
Arthur Handman, Director (telephone)
Gene Hunt, Director
Michael LaLone, Director
Carl-Henry Piel, Director (telephone)
Kristen Solloway, Director

Directors Absent:

Karen Olson, Secretary
Steve Warren, Treasurer
John Bertoli, Director
Matt Edelman, Director
John Ivan, Director
Sharat Kalluri, Director
Claudio Vecchiarino, Director
Robert Ramirez, Ex Officio

Key items discussed at the Board meeting were as follows:

- 1. Opening:** President Jay Koolis opened the meeting at 4:30 p.m.
- 2. Approval of Minutes:** Kevin Burnham made a motion, seconded by Gene Hunt, to approve the February 13, 2007 meeting minutes as written. The motion was approved unanimously.
- 3. Treasurer's Report:** In the absence of the Treasurer, Mr. Koolis presented the written Treasurer's report as of March 13, 2007. Current saving account balance is \$28,543.31. Current checking account balance is \$3,659.12. A motion was made by Joe Balskus and seconded by Kristen Solloway to approve the February 2007 Treasurer's Report (deferred from last month.) The motion was approved unanimously. Action on the March 2007 Treasurer's Report was deferred until next month.
- 4. Nominating Committee:** No report.
- 5. Membership Committee:** No report.
- 6. Program Committee:**

Spring Meeting: Gene and Kevin presented their thoughts for the spring meeting. Dates of 4/26 & 4/27 were given, however the group felt May would be better. The program would consist of a nine-hole golf outing at the Manchester Country Club with cocktails and hors d'oeuvres after. There would be no dinner or speaker. It was discussed that the ITE District Meeting is May 9 –

May 11, and that Memorial Day is May 28, and then May 23 or 24 was proposed as a date for the Golf Outing. Kevin Burnham made a motion to accept May 23 or 24 as the dates for the Spring Meeting and Kristen Solloway seconded. Approved unanimously.

Annual Meeting: 4 initial venues – Rentschler Field, Ct Expo Center, Hartford Grad Center and the Riverside Boat house. These were narrowed down to 2 – Rentschler Field and Riverside Boat House. Rentschler Field has the most flexibility. The Boat House could include vendors in a tent, sessions in the Boat House, and social activities on the deck. Gene Hunt is waiting to hear back on prices from both facilities. It was decided that Rentschler Field was preferred. A particular day has not been provided by ITS America however we are still on schedule for the week of September 25th. Joe stated that this date may conflict with the N.E. ITE meeting. This should be coordinated with ITE, maybe a joint meeting could be proposed, maybe the event could be held the week of September 18. Regarding the program for sessions: Jay noted that Telvent-Farradyne has volunteered to assist with development of a session. Board members then discussed outlets to issue a press release for this event. Mike LaLone offered to determine if it could be released through DOT communications and Kevin Burnham indicated depending on location it could be released through the City of Hartford.

7. **Communications Committee (Newsletter):** Carl Henry Piel indicated he will finalize the newsletter next week. He will pull together a draft and may wait until we have both meeting dates to send it out.
8. **Communications Committee (Website):** Mike LaLone requested anything to be added to the website to send his way. He will try and link the photos from the winter meeting to the website.
9. **Awards Committee:** No report.
10. **Bylaws Committee:** No report.
11. **Student Grant Committee:** Joe Balskus indicated he has received feedback from UHART and Central, but nothing from UCONN or UNH. Joe will continue to follow-up with all the schools to draw interest.
12. **State Chapter's Report:** No report.
13. **Training:** No report
14. **ITS – World Congress Report:** Jay indicated plans are still underway for the 2008 World Congress. There are evening events planned for all nights of the event with the exception of November 18. The opening is November 16, VIP Dinner on November 17th and the Closing Gala on the 18th. The reception that ITS CT will participate in is planned for the Grand Central Terminal.
15. **Open Discussion:** No discussion.
16. **Next Meeting:** The next board meeting will be held on **April 16, 2007**, 4:30 p.m. at Parsons Brinkerhoff in Glastonbury.
17. **Adjournment:** The meeting adjourned at 5:20 p.m.

Meeting notes prepared using notes from Kristen Solloway and Carl-Henry Piel.