



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

J. A. Koolis Jr., *President* (860) 659-0444
Joseph C. Balskus, P.E., PTOE, *Vice President* (203) 712-1100
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Karen L. Olson, *Secretary* (860) 522-2217, x15
Najib O. Habesch, *Immediate Past President* (860) 296-0700
Kevin J. Burnham, P.E., *Past President* (860) 522-4888, x6536

Board of Director's Meeting Minutes

January 16, 2007
Parsons Brinkerhoff
Glastonbury, CT

Directors Attending:

Jay Koolis, President
Steve Warren, Treasurer
Karen Olson, Secretary
Kevin Burnham, Past President
John Bertoli, Director
John Ivan, Director (telephone)
Gene Hunt, Director
Michael LaLone, Director
Carl-Henry Piel, Director (telephone)
Kristen Solloway, Director (telephone)
Robert Ramirez, Ex Officio

Directors Absent:

Joseph Balskus, Vice President
Najib Habesch, Immediate Past President
Matt Edelman, Director
Arthur Handman, Director
Sharat Kalluri, Director
Claudio Vecchiarino, Director

Key items discussed at the Board meeting were as follows:

- 1. Opening:** President Jay Koolis opened the meeting at 4:35 p.m.
- 2. Approval of Minutes:** Steve Warren made a motion, seconded by Gene Hunt, to approve the December 19, 2006 meeting minutes as written. The motion was approved unanimously.
- 3. Treasurer's Report:** Mr. Warren presented the written Treasurer's report as of January 16, 2007. Current saving account balance is \$28,436.57. Current checking account balance is \$1,363.97. The motion by Ms. Olson, seconded by Jay Bertoli, to recommend approval of the Treasurer's report as written was approved unanimously.
- 4. Nominating Committee:** No report.
- 5. Membership Committee:** No report. It was noted that membership renewals need to be mailed. Mr. Koolis will discuss this with Sharat Kalluri and Kristen Solloway.
- 6. Program Committee:** Kevin Burnham reported that plans for the January workshops are essentially complete. It was noted that an actual registration form, with meal selections, should be prepared and Ms. Olson volunteered to do that. Registrations will be sent to Mr. Warren. Mr. Burnham and Mr. Hunt reported that they were beginning to think about the venue for the Annual Meeting in September, but that an actual date needs to be selected (and coordinated with the availability of the VII Van) and space requirements need to be determined. Mr. Koolis

mentioned that he has been approached by the Women in Transportation Seminar to join them in a mentoring program. He will get more details and report back to the Board. Mr. Ramirez mentioned that projection screens need to be obtained for the January 30 workshops.

- 7. Communications Committee (Newsletter):** Carl-Henry Piel reported that a newsletter would not be available prior to the January workshops. The Board discussed a possible newsletter to be published in late February that would report on the workshops, the awards from the 2006 Annual Meeting, save the date information for the Fall Annual Meeting and requests to start thinking about Awards for that meeting.
- 8. Communications Committee (Website):** Mike Lalone reported that the latest minutes had been posted to the website, along with the agenda for this meeting and the notice about the January workshops. If anyone has news or information that should be posted to the web, they can send it directly to him.
- 9. Awards Committee:** No report. It was noted that we need to start thinking about awards for the Annual Meeting.
- 10. Bylaws Committee:** No report.
- 11. Student Grant Committee:** No report. Proposed topics for student projects are still needed.
- 12. State Chapter's Report:** No report.
- 13. Training:** Mr. Ramirez reported that he has asked his staff to pull together training opportunities into an electronic format that can then be made available on the ITS-CT website. He handed out information about two websites that list training opportunities. When he has a few more possibilities, he will work with Mr. Lalone to get them linked from the ITS-CT website.
- 14. ITS – World Congress Report:** Nothing new, except that Mr. Koolis will attend a meeting on January 31st to discuss plans for local involvement in the 2008 World Congress.
- 15. Open Discussion:** No additional discussion
- 16. Next Meeting:** The next board meeting will be held on **February 20, 2007**, 4:30 p.m. at Parsons Brinkerhoff in Glastonbury.
- 17. Adjournment:** The meeting adjourned at 5:30 p.m.

Meeting notes prepared by Karen Olson.