



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

J. A. Koolis Jr., *President* (860) 659-0444
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Karen L. Olson, *Secretary* (860) 522-2217, x15
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Kevin J. Burnham, P.E., *Past President* (860) 522-4888, x6536

Board of Director's Meeting Minutes

July 18, 2006
Parsons Brinkerhoff
Glastonbury, CT

Directors Attending:

Jay Koolis, President
Joseph Balskus, Vice President
Steve Warren, Treasurer
Karen Olson, Secretary
Kevin Burnham, Past President
Gene Hunt, Director
Sharat Kalluri, Director
Carl-Henry Piel, Director
John Ivan, Director
Kristen Solloway, Director
Arthur Handman, Director (telephone)

Directors Absent:

Najib Habesch, Immediate Past President
Matt Edelman, Director
Claudio Vecchiarino, Director
Michael LaLone, Director
John Bertoli, Director
Robert Ramirez, Ex Officio

Key items discussed at the Board meeting were as follows:

- 1. Opening:** President Jay Koolis opened the meeting at 4:36 p.m. Mr. Koolis asked Kevin Burnham to introduce a guest: Don Shubert of the Citizens for Better Transportation. Mr. Burnham stated that he had invited Mr. Shubert to talk to the Board, since the Program Committee is considering inviting the CBT to make a presentation at a future (not the annual meeting) ITS-CT dinner meeting. Mr. Shubert then gave a presentation on the group's purpose: advocating a strong multi-modal transportation system for the State.
- 2. Approval of Minutes:** Kevin Burnham made a motion, seconded by Kristen Solloway, to approve the minutes of the June 20, 2006 meeting as written. The motion approved unanimously.
- 3. Treasurer's Report:** Steve Warren presented the Treasurer's Report (attached) as of July 18, 2006. Current saving account balance is \$29,093.95. Current checking account balance is \$1,747.65. The motion by Kevin Burnham, seconded by Karen Olson, to accept the Treasurer's report as presented was approved unanimously.
- 4. Nominating Committee:** No report.
- 5. Membership Committee:** Sharat Kalluri handed out the current membership email list and asked Board members to help him update the list. When the list is complete, he will send an email to all

former members who have not renewed their membership, informing them that the cost of membership for the remainder of the year is ½ of the current annual membership fee.

- 6. Program Committee:** Mr. Hunt handed out a written report detailing arrangements thus far for the upcoming Annual Meeting. Additional items since the last meeting were a suggestion for \$25 member and \$35 non-member dinner prices and \$30 golf fee. Carl-Henry Piel made a motion, seconded by Steve Warren to charge \$30 member and \$40 non-member for the dinner. The motion passed on a 7-3 vote.
- 7. Communications Committee:** Mr. Piel reported that he will be able to handle the preparation of the newsletters without the help of UConn (a fee-based offer had previously been considered) and that his graphics department is ready to help. It was suggested that a copy of the newsletter be distributed to selected, if not all, State legislators. The next newsletter is due out in late August and will include as much Annual Meeting information as possible.
- 8. Awards Committee:** No report. Jay Koolis will contact Matt Edelman regarding the planned Annual Meeting awards, so that plaques can be purchased on a timely basis. Joe Balskus will check into gifts for speakers and possibly attendees.
- 9. Bylaws Committee:** Kevin Burnham reported that he believes that the Director and Officer nominees to be considered for election at the upcoming Annual Meeting must be announced 30 days in advance of that meeting.
- 10. Student Grant Committee:** Joe Balskus distributed an updated draft proposal for the student grant program. Following a discussion of the grant amount it was agreed that the amount will be cited on page 2 as: “. . . a grant of up to \$2,000 awarded competitively as often as each semester (at the discretion of the Board) to a student (up to \$4,000 for a group of students) . . .”.and that the last sentence of that paragraph will be eliminated as redundant.
- 11. State Chapter’s Report:** Art Handman reported that the ITS America State Chapters Council is updating its multiyear plan while keeping its focus on the World Congress meeting. It is also considering revising its charter, concerning the requirement that a representative to the Council must be a member of ITS-America.
- 12. Training:** No report. Mr. Piel would like to provide training information in the next newsletter, if possible.
- 13. Open Discussion:** Mr. Hunt asked about soliciting donations of hors d’oeuvres for the Annual Meeting, but the consensus was that we should wait to see if there is any response to the request for donations of golf prizes (as yet there are none.)
- 14. Next Meeting:** The next board meeting will be held at **4:30 p.m.** on **August 15, 2006** at Parsons Brinckerhoff in Glastonbury.
- 15. Adjournment:** The meeting adjourned at 6:06 p.m.

Meeting notes prepared by Karen Olson.