



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

J. A. Koolis Jr., *President* (860) 659-0444
Joseph C. Balskus, P.E., PTOE, *Vice President* (203) 712-1100
Stephen W. Warren, *Treasurer* (860) 522-8101, x223
Karen L. Olson, *Secretary* (860) 522-2217, x15
Najib O. Habesch, *Immediate Past President* (860) 296-0700
Kevin J. Burnham, P.E., *Past President* (860) 522-4888, x6536

Board of Director's Meeting Minutes

May 16, 2006
Urban Engineers
Hartford, CT

Directors Attending:

Jay Koolis, President
Joseph Balskus, Vice President (telephone)
Steve Warren, Treasurer
Karen Olson, Secretary
Sharat Kalluri, Director
Carl-Henry Piel, Director
John Ivan, Director
Robert Ramirez, Ex Officio

Directors Absent:

Najib Habesch, Immediate Past President
Kevin Burnham, Past President
Arthur Handman, Director
Matt Edelman, Director
Claudio Vecchiarino, Director
Gene Hunt, Director
John Bertoli, Director
Kristen Solloway, Director
Michael LaLone, Director

Key items discussed at the Board meeting were as follows:

- 1. Opening:** President Jay Koolis opened the meeting at 4:40 p.m.
- 2. Approval of Minutes:** Steve Warren made a motion, seconded by Sharat Kalluri, to approve the minutes of the April 25, 2006 meeting as written. The motion approved unanimously.
- 3. Treasurer's Report:** Steve Warren presented the Treasurer's Report (attached) as of May 16, 2006. Current saving account balance is \$28,986.06. Current checking account balance is \$1,694.67. The motion by Karen Olson, seconded by Carl-Henry Piel, to accept the Treasurer's report as presented was approved unanimously.
- 4. Nominating Committee:** No report.
- 5. Membership Committee:** Sharat Kalluri reported that he and Kristen Solloway will follow up with the unpaid members in the near future. Mr. Warren pointed out that as of July 1, memberships will be half price, according to our membership application.
- 6. Program Committee:** The Program Committee chair was not present, but the board members discussed the fact that the location and theme should be determined soon. Mr. Koolis will check with Gene Hunt about the status of these two items. Joe Balskus reminded everyone that in the past more people had been recruited for an ad hoc committee to work on the Annual Meeting. Mr. Koolis will discuss this with Mr. Hunt as well.

- 7. Communications Committee:** Mr. Piel acknowledged that he has accepted an invitation to chair this committee. He will be responsible for the production of the newsletter, while Mike Lalone will be responsible for the website. Mr. Piel noted that he will need articles and other information by July for an August newsletter. Details of the Annual Meeting and registration form will need to be included. Information about nominations for the Board of Directors election that will take place at the Annual Meeting will also have to be included.
- 8. Awards Committee:** No report.
- 9. Bylaws Committee:** No report.
- 10. Student Grant Committee:** John Ivan stated that he had comments on the student grant proposal from Najib Habesch, but that there needed to be a discussion of those comments. He would also like an electronic copy for his use in modifying the proposal. He will submit the proposal to the University of Hartford for comments. Board members are invited to send Mr. Ivan or Mr. Balskus their comments. Mr. Balskus sent out an emailed request for comments during the meeting. The proposal needs to be ready for approval at the June meeting if it is to be distributed to the universities before August
- 11. State Chapter's Report:** No report, other than the fact that Kevin Burnham attended the State Chapter session at the upcoming ITS-America meeting in Philadelphia, and hopefully will have a report for the next meeting.
- 12. Training:** Mr. Ramirez reported that is continuing to put together a list of training opportunities. Mr. Piel commented that these training opportunities would be useful for professional engineers who need to meet continuing education requirements for their certification each year. Mr. Ramirez also offered to provide information on training opportunities offered in nearby States.
- 13. Open Discussion:** There was a short discussion about the ITS-World Congress 2008 meeting in New York City.
- 14. Next Meeting:** The next board meeting will be held at **4:30 p.m.** on **June 20** at Parsons Brinckerhoff in Glastonbury.
- 15. Adjournment:** The meeting adjourned at 5:35 p.m.

Meeting notes prepared by Karen Olson.