



Intelligent Transportation
Society of Connecticut



Intelligent Transportation
Society of America

Officers

J. A. Koolis Jr., *President* (860) 659-0444

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Stephen W. Warren, *Treasurer* (860) 522-8101, x223

Karen L. Olson, *Secretary* (860) 522-2217, x15

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Kevin J. Burnham, P.E., *Past President* (860) 522-4888, x6536

Board of Director's Meeting Minutes

April 25, 2006
Urban Engineers
Hartford, CT

Directors Attending:

Jay Koolis, President
Steve Warren, Treasurer
Karen Olson, Secretary
Najib Habesch, Immediate Past President
Kevin Burnham, Past President
Gene Hunt, Director
John Ivan, Director
John Bertoli, Director
Claudio Vecchiarino, Director
Sharat Kalluri, Director
Kristen Solloway, Director
Michael LaLone, Director
Robert Ramirez, Ex Officio

Directors Absent:

Joseph Balskus, Vice President
Arthur Handman, Director
Matt Edelman, Director
Carl-Henry Piel, Director

Also present:

Gary Ciuzio for Matt Edelman

Key items discussed at the Board meeting were as follows:

- 1. Opening:** President Jay Koolis opened the meeting at 3:30 p.m.
- 2. Approval of Minutes:** Gene Hunt made a motion, seconded by Najib Habesch, to approve the minutes of the March 21, 2006 meeting as written. The motion approved unanimously.
- 3. Treasurer's Report:** Steve Warren presented the Treasurer's Report (attached) as of April 25, 2006. Current saving account balance is \$28,933.15. Current checking account balance is \$2,781.89. Mr. Warren also reported that 40 people had signed up for the Spring Dinner Meeting to be held later that evening. The motion by Kevin Burnham, seconded by Gene Hunt, to accept the Treasurer's report as presented was approved unanimously.
- 4. Nominating Committee:** Mr. Koolis reported that he has had a conversation with Erik Wolf about becoming a Board member in the fall. It was also clarified that Carl-Henry Piel will be asked to chair the Communications Committee.
- 5. Membership Committee:** Sharat Kalluri reported that one more membership has been received since last month's meeting. Mr. Sharat and Kristen Solloway will follow up with the unpaid members in the

near future. They have been updating the e-mail list. There was a short discussion about possibly reducing the membership fee for members joining now, but the idea was tabled for now.

- 6. Program Committee:** Gene Hunt passed out a written report from the Program Committee, which asked for assistance in determining a theme and speakers for the Annual Meeting to be held this fall. Mr. Koolis reported that he discussed with Neil Schuster, President of ITS-America, the possibility of his (Mr. Schuster) being the keynote speaker at our Annual Meeting. Mr. Koolis will continue to follow up on this suggestion. The question of also offering a training opportunity at the Annual Meeting was discussed with Bob Ramirez stating that when the theme and subsequent topic for the Meeting was determined, he would look for appropriate training opportunities.
- 7. Communications Committee:** Mike LaLone reported that he has assumed web administration duties and that some changes have already been made. Additions and updates should be sent to him (michael.lalone@po.state.ct.us).
- 8. Awards Committee:** Gary Ciuzio (for Matt Edelman) stated that three nominations for the annual awards had been received. He thanked Mr. LaLone for adding the call for award nominations to the ITS-CT website.
- 9. Bylaws Committee:** Mr. Burnham reported that there were no anticipated changes to the Bylaws. It was suggested that the Bylaws on the website be replaced since they now show “tracked changes,” possibly a legacy from a time when they were being considered for changes. Mr. Burnham will send a replacement copy to Mr. LaLone.
- 10. Student Grant Committee:** Joe Balskus had emailed a draft copy of the student grant proposal to the Board members earlier that day. Since neither committee member was present at the time (Mr. Ivan arrived later) and since there had only been a short time to review the proposal, it was suggested that the proposal be considered at the next meeting. Mr. Habesch distributed his written comments on the proposal.
- 11. State Chapter’s Report:** Mr. Handman had previously submitted a written report that he was unable to attend the State Chapter session at the upcoming ITS-America meeting in Philadelphia and that he was looking for someone to go in his place. Mr. Koolis reported that Mr. Burnham would be attending the ITS-America meeting and that his travel expenses would be covered by ITS-CT.
- 12. Training:** Mr. Ramirez reported that a few ITS-CT members did take advantage of the class on Advancing Transportation Systems Management and Operations last month. He is continuing to put together a list of other training opportunities.
- 13. Open Discussion:** Mr. Koolis reported that the ITS-World Congress will be meeting in New York City in 2008 and that ITS-CT is being asked to help with the logistics for that meeting. Volunteers should contact Mike Noblett at noblett@connexis.com. Contact Mr. Koolis if you have any questions about this opportunity.
- 14. Next Meeting:** The next board meeting will be held at **4:30 p.m.** on **May 16** at Parsons Brinckerhoff in Glastonbury.
- 15. Adjournment:** The meeting adjourned at 4:35 p.m.

Meeting notes prepared by Karen Olson.